



MYHIGHCLIFFE 'PARENTS PORTAL' ACCEPTABLE USE AGREEMENT

Highcliffe School has developed the 'MyHighcliffe Parent Portal' as a means to further and enhance communication with parents.

The Portal allows parents to view their own child's school records such as (but not limited to):

- Attendance
- Reports
- Commendation and Demerits
- Achievements Recorded
- Cashless Catering and Payments
- Timetable
- Home Study

In response for access to 'MyHighcliffe' every parent is expected to act in a responsible, ethical, and legal manner.

Parents are expected to adhere to the following guidelines.

1. Parents will not share their passwords with anyone, including their children.
2. Parents will not attempt to harm or destroy data of their own children, of another user, school, or the Internet.
3. Parents will not use the portal for any illegal activity, including violation of Data Privacy laws.
4. Parents will not access data on any account owned by another parent.
5. In the highly unlikely chance of a parent identifying a security problem with 'MyHighcliffe' they must notify the school immediately, without demonstrating the problem to anyone else.

Highcliffe School is registered under the Data Protection Act. This act requires that all efforts be taken to keep data secure and accurate at all times. 'MyHighcliffe' has been tested thoroughly and we constantly review IT security.

If you require any more information or wish to discuss this agreement please phone the school or email intranet@highcliffeschool.com